MARTIN CITY COUNTY WATER DISTRICT BOARD OF DIRECTORS MEETING

September 22, 2016, LIETZ HALL, MARTIN CITY, MT Minutes

The meeting was called to order at 7:02 p.m. Present: Board Members Greg Doggett, Fay Dowling, Jacque Ferbrache, and Jim Zerbe; General Manager/Chief Operator Shane Pierson, and Clerk Victoria Zerbe.

The Minutes for August 18, 2016 were approved by unanimous consent.

The bacteriological water test results for coliform taken on September 20, 2016 at the pumphouse, by Shane Pierson, have not been received.

For the Operator's Report, Shane Pierson reported that leak detection was completed except for 2 services at sequences #130 and #140, which are buried under 12 to 18 inches of gravel and landscaping fabric. The locations will be dug up and checked soon. Curbstop tops were removed at 27 services, their rusted plugs removed with vices, and antisieze compound applied to prevent future problems. Several services, as well as meter pits at seq. #130, #140, and #360, need to be extended.

Suspected leaks at the Deerlick Saloon and a broken curbstop at seq. #160 are scheduled to be replaced the 1st week of October along with moving the flush hydrant in Glacier Hills. Seven small leak noises were detected at blow-off valve B5, and sequences #70, #360, #370, #380, #390, and #760. They will be addressed according to the outcome of the first 2 leak repairs. The General Manager explained that the considerably higher leak detection hours were due to the need to search for many of the services and the added repair required because of lack of maintenance. A diagram is needed depicting the location of meter pits and curbstops on customer residences and will be a future project.

Four old meters were replaced on the 15-year replacement cycle. One meter, seq. #130, mentioned above, still needs replacing but it's covered by 12 to 18 inches of gravel and has a plastic lid. Plastic lids are hard to locate. Shane and Back-up Operator John Helton will replace the last scheduled meter and bring the buried pit up to ground level. Static water level on Well #2 is down to 44 ft., so the Chief Operator believes the level is getting back to normal. The Department of Environmental Quality told Shane that this year was a typical year of high water. DEQ's 3-year Sanitary Survey inspection is scheduled for October or November. Lead and copper testing was completed this week, but results are still pending. Except for the monthly bacteriological test, water testing required for the year is completed.

According to Shane, DEQ has no regulations to prevent the renting of the pumphouse's back lot for parking, but they recommend not allowing it. After discussing the District's recent high water table, the DEQ representative strongly urged not renting due to a chance of possible contamination to the well. The Chief Operator also strongly urged the Board not to allow the rental. Work Orders will be updated to include projected completion dates, but WO #2016-6, placing pipe covers or extensions over buried curbstops, will remain open until next summer because of more pressing work required.

In review of the System Reports, water loss reached more than ½ million gallons. Hopefully,

upcoming leak repairs will drastically reduce this number. The Board President noted that the total amount of customers equaled 111 for the first time in the District's history. The July Usage Report depicted August as a dry month causing the highest of the year water usage. The Board reviewed the Adjustments Report and the Rate Code Report. The Comparison Report reflected a water loss percentage in the same neighborhood as 2015.

The Clerk reviewed the District's financial statements for August 2016. Tax bill receipts of \$19.75 from Flathead County were deposited in Tax Roll Fund #7273. The Capital Investment Fund #7274 received \$256.51 in interest distribution. The Profit and Loss statement for August depicted a negative Net Ordinary Income of \$4,126.39 due to the initial payment to A2Z Engineering for the Old Hwy 2 line replacement, but a positive year-to-date Net Ordinary Income of \$4,648.71. There were no questions on the Clerk's time sheets.

The revised Disbursement Report for September 22, 2016 depicted the receipt of \$4,812 from County Tax Fund #7273 for 6 RUS payments and the payment of \$3,900 to A2Z Engineering. A motion to approve the revised Disbursement Report was made by Fay, seconded by Greg, and unanimously approved by the Board.

The Past Due Report was reviewed. Johnny Gordon, Account #46, and Debra Huber, Act. #99, were posted for two months past due. Huber paid, but Gordon was turned off for non-payment. When LHC Inc. of Kalispell was delinquent in paying for the water they used for construction of the bike path from Coram to West Glacier, the Clerk called the company to remind them of the water use arrangements that were set up quickly per their request. Payment has since been received.

Under Old Business, A2Z Engineering is still to follow up with customers who may have the line run through their properties. The sale of 3rd Ave. S. has fallen through and the listing is again on the market. The relocation of the Glacier Hills Phase 3 flush hydrant to the lowest point of the Loop line is scheduled for the 1st week in October. After a brief discussion, the MCCWD Board decided they were not interested in John Harrington's proposal to rent the back portion of the pumphouse's property for vehicle storage while he conducts his new automobile repair business across the alley. The Clerk will notify Harrington of their decision. No activity has been made on possible solutions to the cost of fire hydrant repairs in response to the Martin City Rural Volunteer Fire Department Board's letter.

There was no New Business.

The next meeting was scheduled for Thursday, October 20, 2016 at 7:00 p.m. The President proposed a winter schedule of a meeting in January, while skipping meetings in November, December, February, and March because of the limited operation and maintenance activity during those months.

As there were no other items to discuss, Jim made a motion at 7:53 p.m. to adjourn, and Fay seconded it; all agreed.

Respectfully submitted,

Victoria Zerbe